

# IHS Intra/Spex

## Administrator Functionality of IHS Intra/Spex



### The Intra/Spex Solution

Based on customer enhancement requests, efforts have been made to create a tool designed for administrator customization. The administration program has configuration screens that provide complete custom control. General Options allows the administrator to decide if they want their users to access Intra/Spex anonymously or require a username/password, and to define department/location logins. With the use of optional cookies, your users have to supply their credentials just once. In addition, there is a separate configuration screen that allows the administrator to manually add users for secure access and assign them to departments, or they can batch import thousands of users with a separate Intra/Spex tool.



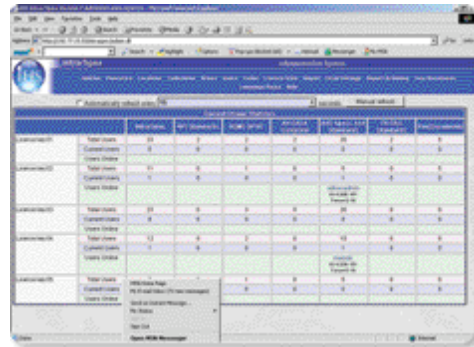
Other configuration screens that allow administrative controls include:

- Locations to manage and run separate Intra/Spex licenses, such as those for a multi-national company
- Collections to review and manage your IHS subscription
- Drive, which is used to set the locations of the subscription data, fully supporting multiple locations
- Cache, which provides cache management of viewed images
- Email Settings, which allows Intra/Spex to email forgotten passwords and document alerts for system updates to users

With Intra/Spex, the administrator can set the GUI interface to any language default while supporting multiple languages, allowing each user to pick their own language for their custom interface. Intra/Spex also allows you to add your own documents for searching in conjunction with your IHS subscription documents.

## License Stats

Intra/Spex allows the administrator to view real-time information on license statistics. The administrator can quickly see the complete subscription in an easy to view matrix form. The single page form shows the total licenses available for each product and the total number of live users within each product at a glance.

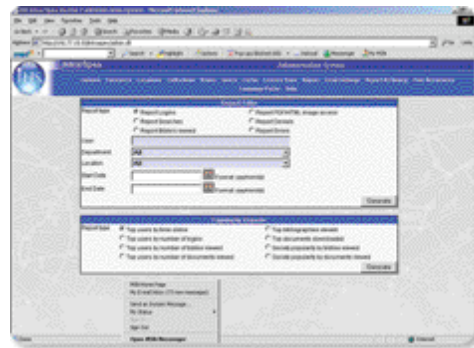


Product	License Type	Available Licenses	Used Licenses	Live Users	...
...	...	...	...	...	...

Administrative License Statistics

## Reporting/Budgeting Module

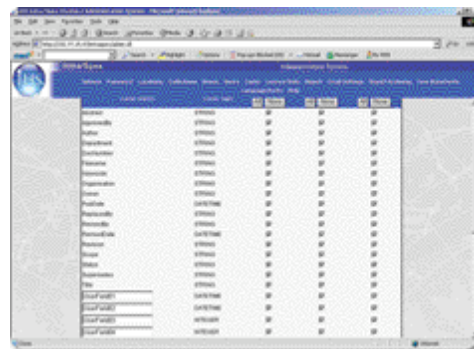
Information you can use! The administrator can see which users and/or departments are using the system to help better determine how to budget usage for the future. View detailed reports on users and/or departments for logon, logoff, elapsed time, searches, documents viewed, and much more.



Administrative Reports

## YourDocuments Module

Integrate your proprietary document information into the Intra/Spex solution. This unique feature enables you to add customer proprietary information either one document at a time or by batch loading thousands of documents into the Intra/Spex solution to be delivered along with your IHS subscription. This can also be used as a standalone product without the IHS subscription.



Field Name	Field Type	Field Value	Field Status
...	...	...	...

YourDocuments Administrative Fields



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